



**St Cuthbert's
Catholic High School**

Live life in all its fullness

Deputy Headteacher

Application Pack

July 2018

We're all about a warm welcome



Dear Applicant

Re: Deputy Headteacher

Let me start by thanking you for your interest in St Cuthbert's Catholic High School. My colleagues on the Governing Body and I are delighted you are considering making an application for the post of Deputy Headteacher.

St Cuthbert's is a Catholic community, which guides each of its students to develop their own unique gifts and talents, whatever they may be. By providing a broad range of learning experiences and a supportive and nurturing environment, our students enter the world as confident, rounded individuals, with high expectations of themselves and the self-belief, skills and attributes to achieve their true potential. Everyone in school is here for a purpose, to learn each day, and to widen their knowledge, experience and imaginative understanding.

We are extremely proud of the very special atmosphere here at St Cuthbert's, which reflects our Christian commitment to tolerance, care and respect: values that our young men and women live out throughout their time at St Cuthbert's and beyond. Our 'Golden Rule', "Treat others as you would like to be treated!" (Matthew 7:12), defines the relationships between students, staff, governors, and friends of the school. All students are held in equal esteem irrespective of their ability or behaviour and individuals' successes, big and small, are wholeheartedly celebrated and shared within the St Cuthbert's community.

As Headteacher at St Cuthbert's, I am so proud to lead our school as we reflect on and celebrate a year of major change and success. We are experiencing a dramatic shift in terms of ambition, aspiration and achievement. To put it in plain terms, St Cuthbert's Catholic High School is on the up, and we are excited to see how progress will continue at a pace in 2018 and beyond.

Of course, as a community of students, staff, governors and parents, we have been working towards changing our culture and vision of the school for some time, and now we are all satisfied to see that our collective achievements are being showcased and recognised by others.

In September 2016, Ofsted inspectors were so impressed with the rapid reversal of fortunes at St Cuthbert's that they handed us a **"good"** rating and concluded that ours is a **"truly inclusive school where every pupil is valued"**. Students' behaviour, student safety, and the school's **"refusal to give up on any pupil"** were among the areas coming in for praise. And we were credited for the introduction of a new curriculum, which has increased the percentage of our students progressing to sustained education, employment or training to 98%.

Ofsted said the school was now home to "an ambitious and aspirational culture" and the passion of parents was also highlighted. Inspectors noted how they had written at length to inspectors **"detailing how happy their children are and how well they are progressing"**.

This year the school celebrated its 60th anniversary and St Cuthbert's has never been in better shape. Our success is a team effort - the staff, students, parents and wider community can be rightly proud. Whether it's

a teacher, caretaker or governor, we are all passionate about building on our success. **We are an oversubscribed school for 2018-19 with a waiting list.**

In the Section 48 Inspection of June 2018, the report, which is yet to be published, states that St Cuthbert's is good in its provision of Catholic Education and that Catholic life and collective worship are outstanding.

St Cuthbert's recently completed a massive capital development programme, which has seen nearly £1M invested in the school building and grounds over the last 6 years. In 2016, seven new state-of-the-art classrooms were built in the former Lindisfarne House. The classrooms, which opened in September 2016, are the new home of the Geography, History and Business departments.

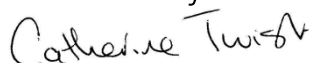
The school is smaller than average, with just over half of our students from non-Catholic backgrounds. Attainment of students on entry to the school is assessed as average. Most students live in wards of high unemployment and deprivation, 90% of students come from low aspirant families. Currently 53.6% of students are classified as 'disadvantaged' and 11.2% of students are on the special needs register. The proportion of students from ethnic minority backgrounds is well below average. St Cuthbert's has a long and proud history reflecting the school's active, close-knit and supportive community.

We are fortunate to have a fully staffed and experienced senior team. From September 2018 our SLT structure is as follows:

Headteacher		
Deputy Headteacher	Deputy Headteacher (this vacancy)	School Business Manager
Assistant Headteacher (PDBW)		Raising Standards Leader

I warmly encourage you to visit the school. Please contact the school office on 01744 678123, asking for Mrs Geden, to make an appointment. On behalf of the Governing Body I look forward to hearing from you and in receiving your completed application form.

Yours sincerely



Mrs Catherine Twist

Headteacher

Our mission

St Cuthbert's is a Catholic High School, in which students, staff, governors and friends will work together as a Christian family to live the message of the Good News of Jesus Christ to love God and our neighbour



- ❖ learning to know and accept the love of God by the way we treat each other and work together (Matthew 7:12)
- ❖ respecting and embracing all cultures and recognising that as individuals we are unique (Genesis 1:26)
- ❖ developing the gifts, talents and aspirations of all students and staff (Matthew 25:14-30)
- ❖ providing the best education for all students and helping them to live life in all its fullness (John 10:10)
- ❖ accepting the support of those in our community who work for the good of the school (Luke 10:25-37)
- ❖ reaching out to those who need our help in our world (Mark 1:39-42)
- ❖ protect and take pride in all aspects of our environment so that we become stewards of God's creation (Psalm 8)

**“Treat others as you would like to be treated!”
The Golden Rule (Matthew 7:12)**



**St Cuthbert's
Catholic High School**
Live life in all its fullness

GCSE Results 2017

Headlines

Please refer to our website for our headline figures for 2017:

<http://www.stcuthberts.com/media/198191/provisional-headline-figures-for-y11-june-2017.pdf>

54% of students achieved 5 standard GCSE passes including English and Maths, consolidating the improvements we are constantly making. The first results of revised GCSEs in English and Maths saw 72% of students achieve the standard pass in English and 58% in Maths. There were fantastic results in other subjects too with 100% of students achieving grades A*-C in Music and Chemistry. There were significant improvements in Religious Education and History.

These results are a testimony to the hard work and determination of the students and staff at St Cuthbert's, not just in the new-style exams, beginning with English and Maths but the changes to the specifications in other subjects to make them more demanding.

Our 2017 students have worked tirelessly with staff in order to embrace these changes to ensure they have the very best opportunities in life; stress-busting activities, a focus on health and wellbeing, breakfast sessions, extra lessons after school and in term breaks, additional mock examinations and group revision study have all supported students in preparation for their examination

All students have now been offered places in further education or employment

Significant achievements

Stacey C., Tayleur C., Natasha H. and Callum H. who achieved the top grades of 9 or 8 in their English/Maths examinations

Natasha H.– 9 passes including 4A*s, 2As, 9, 8 and 7. Going to Carmel College to study Biology, Chemistry and Maths

Callum H.– 8 passes including A*, 3As, B, 9, 2x8s, Level 2 Distinction *. Studying further Maths at Cowley 6th Form.

Ariandi T.-O.– 9 passes including A*, 4As, B, 2x7s, 6, Level 2 Distinction*. Studying Geography, Textiles and Graphic Design at Carmel College.

Angel A.– 9 passes including 2As, 2Bs, 2Cs, 2x7s and 6. Carmel College to study Chemistry, Biology and Psychology.

Stacey C.– 10 passes including 3A*, 2As, 2Cs, 8, and 2x7s. Studying Chemistry, Biology and Maths/History at Carmel College.

Katie G.– 9 passes including A*, A, 4Bs, 7, 2 x 6s studying A levels English, History & Sociology at Cronton College.

Mark J.– 9 passes including 4As, B, 2Cs, 7, 6 Studying PE, Chemistry, Physics and Maths at Cronton College.

Letter from Father Swanson, Chair of Governors

23 July 2018

Dear candidate

Appointment of Deputy Headteacher

Welcome to St Cuthbert's Catholic High School.

Due to continued growing numbers at St Cuthbert's, the Governing Body at the Summer Term meeting unanimously agreed that we would begin the process to recruit a second Deputy Headteacher from September 2018.

We are looking for a practising Catholic who is enthusiastic and able to lead on teaching and learning. I hope that through our website and the links given there, will give you a flavour of the school. If you have any questions, please do not hesitate to contact Mrs Twist or myself at the school.

May I take this opportunity of thanking you for taking the time to look at this appointment and I look forward to possibly meeting you in the future.

Important advice to candidates regarding faith references:

As you are aware, the person specification for the post to which you are making an application states that you are asked to provide a 'positive and supportive faith reference from your parish priest or the priest of the church where you regularly worship.'

At a time when priests are often assuming responsibility for larger pastoral areas it is becoming increasingly common for priests not to know parishioners as well as they might have in the past. In the light of this, we offer the following advice when seeking faith references.

1. Speak to the priest before completing your application and ask if he agrees to your including his as a referee.
2. Provide him with an outline of
 - your involvement in parish life e.g., Eucharistic minister, reader, etc (it may be that currently you are not heavily involved in parish life due to other commitments)
 - your present post – school, areas of responsibility
 - the post to which you are applying – name of school, post, etc

By following the above advice, you are able to prepare the priest for the reference request and so ensure it will be completed as fully as possible.

May I also take this opportunity to remind you that the successful candidate will be employed under the terms of the CES model contract of employment? ([Click here to view the model contract](#)). You will be asked as part of the interview if there is any reason why you might be disqualified from signing this contract. You may therefore wish in advance to read the contract via the CESEW website and, if you have any query or concern, raise the same in the strictest confidence with the Diocesan Schools Officer supporting the process.

Yours faithfully



Father Philip Swanson
Chair of the Governing Body

Job Description

The school has been designated by the Secretary of State as a school with a religious character. Its Instrument of Government states that it is part of the Catholic Church and is to be conducted as a Catholic school in accordance with Canon Law, the teachings of the Catholic Church and the diocesan Trust Deed. At all times the school is to serve as a witness to the Catholic Faith in Our Lord Jesus Christ. The post therefore requires a candidate who is a practising Catholic who can show by example and from experience that he or she will ensure that the school is distinctively Catholic in all its aspects.

This appointment is made by the governing body of the school under the terms of the Catholic Education Service contract signed with the governors as employers. It is subject to the conditions of service for deputy headteachers contained in the current School Teachers' Pay and Conditions document as well as other current education and employment legislation and statutory guidance.

The governing body is committed to safeguarding and promoting the welfare of children and young people. The Deputy Headteacher must ensure that the highest priority is given to following the guidance and regulations relating to safeguarding and child protection. Appointment is conditional upon receipt of satisfactory Disclosure and Barring Service (DBS) checks in relation to criminal and child protection matters.

JOB TITLE: **Deputy Headteacher**
ACCOUNTABLE TO: **The Headteacher**
MAIN PURPOSE:

The deputy headteacher will:

- Undertake the normal responsibilities of the class teacher
- Be a member of the senior management team
- Assist the headteacher in managing the school
- Support and represent the headteacher at meetings as and when required
- Undertake the professional duties of the headteacher during his/her absence
- Undertake such duties as are delegated by the Headteacher
- Play a major role under the overall direction of the headteacher in formulating and reviewing the Mission Statement, Development Plan, overall aims and objectives of the school by helping establish the policies through which they shall be achieved, managing staff and resources to that end and monitoring progress towards their achievement;

If the Headteacher is absent from school, the Deputy Headteacher must undertake such duties of the Headteacher or the governing body shall require.

MAIN TASKS:

The specific nature and balance of these responsibilities may vary from time to time and, particularly in a large school, be distributed amongst other holders of the post of Deputy or Assistant Headteacher.

1. Class teacher responsibilities

- 1.1 To carry out the duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document.
- 1.2 To carry out the duties of a general class teacher as detailed in the school's class teacher job description, including the provision of cover for absent teachers.
- 1.3 If required, to be responsible for a specific class or age group of children to be decided on appointment.

Job Description

2. The internal organisation, management and control of the school

2.1 To have specific responsibilities to be agreed upon appointment.

2.2 To contribute to:

- Fulfilling the school's Mission Statement
- Maintaining and developing the Catholic ethos, values and overall purposes of the school
- Formulating the aims and objectives of the school and policies for their implementation
- A development plan which will translate school aims and policies into actions
- Monitoring and evaluating the performance of the school and its achievements as a Catholic school
- Implementing the governing body's policies on equal opportunity issues for all staff and pupils in relation to sex, gender, race, disability and special needs
- The efficient organisation, management and supervision of school routines

3. Curriculum Development

3.1 To contribute to:

- The development, organisation and implementation of the school's curriculum
- School policies on curriculum, teaching and learning styles, assessment, recording and reporting
- Ensuring that the learning and teaching provided by different departments and teaching teams form a coordinated, coherent curriculum entitlement for individuals, including these with special educational needs
- Ensuring that the Diocesan policy on Religious Education is fulfilled
- Ensuring arrangements for the daily act of collective worship and the spiritual life of the school
- Providing a curriculum for the spiritual, moral, social and cultural development of all pupils in line with the distinctive Catholic nature, purpose and aims of the school
- Providing high quality personal, social, health education and citizenship in accordance with the teachings and doctrines of the Catholic Church
- Ensuring that information on pupil progress is used to improve teaching and learning to inform and motivate pupils, to inform parents, to provide necessary references for other educational institutions and employers, and to aid governors in their future management of the school
- Ensuring that the individual pupil's continuity of learning and effective progression of achievement are provided
- The promotion of extra-curricular activities in accordance with the educational aims and Catholic ethos of the school

Job Description

4. Pupil care

4.1 To contribute to:

- The development, organisation and implementation of the school's policy for the personal and social development of pupils including pastoral care and guidance in accordance with the teachings and doctrines of the Catholic Church
- The effective induction of pupils
- The determination of appropriate pupil groupings
- The promotion among pupils of standards of conduct/discipline and a proper regard for authority, the encouragement of good behaviour and commitment to the common good
- The development among pupils of self-discipline
- The handling of individual disciplinary cases

5. The management of staff

5.1 To participate in the selection and deployment of teaching and non-teaching staff of the school

5.2 To contribute to good management practice by ensuring positive staff participation, effective communication and procedures

5.3 To participate in arrangements made in accordance with the regulations for the appraisal of the performance of teachers in school

5.4 To contribute to staff development policies appropriate to the Catholic nature of the school in relation to:

- The induction of new and newly qualified teachers and other staff
- The provision of professional advice and support and the identification of training needs
- Students under training/work experience

5.5 To demonstrate effective leadership, representation and liaison both within the school and other interested or involved persons or bodies.

5.6 To maintain good relationships with individuals, groups and staff unions and associations.

6. The management of resources

6.1 To contribute to the formulation of the school's policies and procedure concerning resource management in accordance with the school's Mission Statement.

6.2 To allocate, control and account for those financial and material resources of the school which are delegated by the headteacher.

6.3 To promote an attractive environment which stimulates learning, enhances the appearance of the school and expresses its Catholic identity.

6.4 To contribute to arrangements for the security and effective supervision of the school buildings, their contents and grounds, including aspects of health and safety.

6.5 To maintain effective working relationships with external agencies and services contracted to the school and the Authority.



Job Description

7. Relationships

- 7.1 To advise and assist the governing body as required in the exercising of its functions including attending meetings and making reports.
- 7.2 To assist liaison and co-operation with Diocesan and Local Authority officers and support services.
- 7.3 To help in maintaining and developing effective communications and with parents, as the prime educators, and to provide positive responses to concerns and problems regarding their children's education.
- 7.4 To assist liaison with other educational establishments, especially other Catholic institutions, in order to promote the continuity of learning, progression of achievement and curriculum development.
- 7.5 To assist liaison with other professional bodies, agencies and services.
- 7.6 To develop and maintain positive links and relationships with the parish community, local organisations and employers:
 - To promote a positive image of the school
 - To ensure that the school plays a constructive role in the life of the parish and community and that its curriculum draws on the nature and resources of that community.

This job description forms part of the contract of employment of the person appointed to the post. It reflects the position at the present time only and may be reviewed in negotiation with the employee in the future. The appointment is subject to the current conditions of employment in the School Teachers' Pay and Conditions Document as they relate to Deputy Headteachers.



Person Specification/ Selection Criteria

Deputy Headteacher St Cuthbert's Catholic High School

The school's Instrument of Government states that it is part of the Catholic Church and is to be conducted as a Catholic school in accordance with Canon Law, the teaching of the Roman Catholic Church and the Trust Deed of the Archdiocese of Liverpool. At all times the school is to serve as a witness to the Catholic Faith in Our Lord Jesus Christ. The post therefore requires a practicing Catholic who can show by example and from experience that he or she will ensure that the school is distinctively Catholic in all aspects.

[A.1] Faith Commitment

	Essential	Desirable	Source
Practising Catholic	E		A, R.
Involvement in parish community		D	A, R.

[A.2] To be able to demonstrate knowledge and understanding of the following in the context of a Catholic School

	Essential	Desirable	Source
Leading worship	E		A, I, R.
Ways of developing religious education and worship		D	A, I, R.
A commitment to strategic thinking and planning that builds, communicates and carries forward a coherent and shared vision for the Catholic ethos of the school	E		A, I, R.
How relationships should be fostered and developed between the school, parish, its community and the diocese.	E		A, I, R.

[B] Qualifications

	Essential	Desirable	Source
Qualified teacher status	E		A
Degree or equivalent	E		A
Have completed the Catholic Certificate in Religious Studies (CCRS) or the Catholic Teachers' Certificated (CTC) or has a commitment to do so.	E		A



Person Specification/ Selection Criteria

[C] Professional Development

	Essential	Desirable	Source
Evidence of appropriate professional development for the role of deputy headteacher		D	A
Evidence of recent leadership and management professional development	E		A
Has successfully undertaken appropriate Child Protection training	E		A
Has successfully undertaken appropriate Designated Safeguarding Senior Leader training	E		A
Has undertaken or is willing to undertake a programme of study specifically focused on Catholic leadership (for example the CLP or CMLP)	E		A

[D] School leadership and management experience

	Essential	Desirable	Source
Evidence of substantial, recent and successful leadership experience in an appropriate/relevant setting	E		A, I, R.
Experience of working in a school in similar circumstances or serving a similar community		D	A, I, R.
Evidence of an active involvement in school self-evaluation and development planning	E		A, I, R.
Evidence of an involvement in or understanding of financial management in a school		D	A, I, R.
To have had responsibility for policy development and implementation	E		A, I, R.
To have had experience of and ability to contribute to staff development by, for example, coaching, mentoring, or the delivery of training	E		A, I, R.

[E] Experience and knowledge of teaching

	Essential	Desirable	Source
Experience of teaching in more than one school		D	A, I.
Experience of teaching in a school in similar circumstances or serving a similar community		D	A, I.
Significant teaching experience within the secondary phase	E		A, I.
A knowledge and understanding of all Key Stages in the school	E		A, I.
To be able to use data, assessment and target setting effectively to raise standards/address weaknesses	E		A, I.
To be able to exemplify how the needs of all students have been met through high quality teaching	E		A, I, R.



Person Specification/ Selection Criteria

[F] Professional Attributes – These will be tested throughout the process

	Essential	Desirable
To be able to demonstrate an understanding of the particular needs of students at this school and how these could be met	E	
To be able to demonstrate a clear rationale for behaviour management and a proven track record of the effective implementation of a range of behaviour management strategies	E	
Excellent written and oral communication skills (which will be assessed at all stages of the process)	E	
To be a leader of learning, demonstrating, promoting and encouraging outstanding classroom practice	E	

[G] Professional Skills

Applicants must be able to demonstrate that they meet the Teachers' Standards (England) which are set out in detail in the current School Teachers' Pay and Conditions Document. The Deputy Headteacher must be exemplary and be able to

- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Plan and teach well-structured lessons
- Adapt teaching to respond to the strengths and needs of all pupils
- Make accurate and productive use of assessment
- Manage behaviour effectively
- Fulfill wider professional responsibilities.

[H] Personal Qualities

All of the following are considered to be essential for the post and will be assessed throughout the process.

- Continue to promote the school's strong educational philosophy and values.
- Inspire, challenge, motivate and empower teams and individuals to achieve high goals.
- Inspire trust in the school community
- Communicate clearly and effectively both orally and in writing in English
- Demonstrate personal enthusiasm and commitment to leadership aimed at making a positive difference to children and young people.
- Build and maintain quality relationships through interpersonal skills and effective communication
- Demonstrate personal and professional integrity including modelling values and vision
- Manage and resolve conflict
- Prioritise, plan and organise self and others
- Think analytically and creatively and demonstrate initiative in solving problems
- Be aware of their personal strengths and areas for development and listen to and reflect constructively and act upon, as appropriate, feedback from others
- Demonstrate a capacity for sustained hard work with energy and vigour to achieve the standards of the school.



Person Specification/ Selection Criteria

[I] Confidential References and Reports

Positive and supportive references are required from

1. The Catholic priest where the applicant normally worships confirming the applicant is a practicing Catholic;
2. The applicant's current or most recent employer;
3. Another professional reference from a suitably qualified person. This may be a local authority adviser/inspector, a School Improvement Partner or another recent employer.

The governors reserve the right in exceptional cases to seek additional references from other former employers where this seems appropriate.

[J] Application Form and Supporting Statement

The CESEW application form must be fully completed and legible. The supporting statement should **not exceed 1,300 words** in length, be clear, concise and related to the post and setting applied for. Please use Arial font size 11.

School and local information

St Cuthbert's Catholic High School

St. Cuthbert's is a mixed Roman Catholic Voluntary Aided College for students aged 11 to 16.

Number on roll: 777

Getting around St Helens

Situated on the main A580 East Lancashire Road and at the centre of the region's motorway network, St Helens is one of the best-connected towns in the country. And once you get into the town centre, parking couldn't be simpler with spaces for over 2,300 cars on our Council run car parks.

St Helens has an efficient bus network with regular services from across the region passing through the main bus station on Bickerstaffe Street, alongside the Hardshaw shopping centre and a few hundred yards away from the newly redesigned Central Railway Station. From here, there are direct rail links with nearby Eccleston, Thatto Heath and Lea Green in addition to direct train to and from Liverpool, Wigan and Manchester.

Out and about in St Helens!

In our multi-award winning Cultural Quarter we have the perfect location for our new-look arts and entertainment venues – The Citadel and Theatre Royal. The Citadel was voted by *The Independent* as one of the top ten jazz and blues venues in Britain, with theatre, dance, music and film events also on the agenda.

If you want art, then the Godfrey Pilkington Art Gallery and the World of Glass museum are the places for you, giving you a flavour of the town's industrial heritage and history. As is the North West Museum of Road Transport with the largest collection of old buses in the country – especially if you have kids.

At the heart of the town's shopping offering is Church Square, St Helens largest indoor shopping centre, with popular high street stores amongst the many shops.

Outside of town is Ravenhead Retail Park on the Linkway, where you will find some of the larger retailers, conveniently situated in one place. While St Helens Retail Park may offer the same but it also houses a number of independent and discount stores.

When it comes to eating out, St Helens town centre has many restaurants appealing to all tastes and budgets from café bars and coffee shops to international and traditional British cuisine. Or if you are simply looking for a place to enjoy a few drinks, we have the traditional pubs with many serving real ale, modern bars and clubs in and around the town centre, with the biggest concentration of eating and drinking establishments on Bridge Street and Westfield Street

In the Area

St Helens excellent communication links offer a gateway for you to explore the local area, and there's loads to do nearby with Knowsley Safari Park right on our doorstep. And if you want countryside, then we have loads with Sankey Valley Country Park, Billinge Hill and Carr Mill Dam on the edge of the town. Venturing further out of town, the splendour of Knowsley Hall will impress you with its 2,500-acre scenic parkland that resembles a scene from *Brideshead Revisited*.

On the edge of the town we have the product of "The Big Art Project", an ambitious public art commissioning initiative from Channel 4, supported by Arts Council England, the national development agency for the arts, and The Art Fund, the UK's leading independent art charity.

Dream has generated worldwide media coverage for St. Helens, and was awarded the prestigious Marsh Sculpture Prize for the best public sculpture of the year, plus 8 other awards. It is attracting tens of thousands of additional visitors to the site and surrounding region every year.

When it comes to Sport, there can only be one in the town: rugby league!

In St Helens we are fanatical about the game and with some justification because, the 'Saints' are the most successful Super League team in history, and having just taken delivery of a fabulous new stadium, who can blame us?

If you love football, then all of Liverpool and Manchester's grounds are within 40 minutes travelling time from the town centre.

Our leisure facilities are second to none with 4 state of the art, council run, leisure centres, golf course and driving range, as well as private clubs in the area, you won't be lost for something to do!

Advisory Note to Applicants

Information for Applicants

Please download, complete and return the CES application form, recruitment monitoring form and disclosure form by the closing date specified.

Please ensure that you fully complete all the relevant sections. Please ensure that you provide an up-to-date email address as we often contact candidates electronically rather than by post.

You should make reference to the person specification and job description stating your particular strengths and how your experience to date has prepared you for this particular role.

Please note that CVs will not be accepted.

Safeguarding – Disclosure and Barring Service Check

St Cuthbert's Catholic High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The position advertised is subject to an Enhanced Disclosure and Barring Service Check, medical clearance, satisfactory references, qualification checks and eligibility to work checks under the Asylum and Immigration Act.

At Interview

If you are invited for interview, references will be taken up prior to your interview. Applicants are also requested to bring to interview the original documentation of their qualifications. Applicants who have not received an invitation to interview within two weeks of the specified closing date should assume they have not been shortlisted (unless otherwise stated in the advertisement).

Application Closing Date:

The closing date for applications is **Thursday, 13th September 2018 by 12:00 noon.**

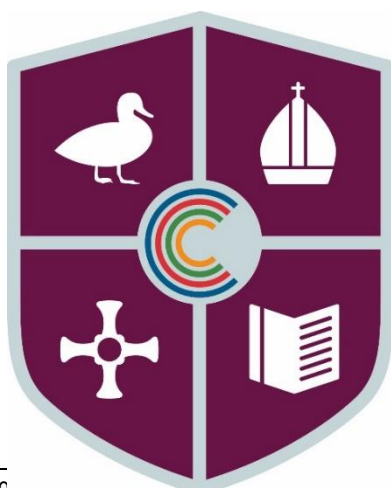
Shortlisting will take place:
Tuesday, 18th September 2018 at 5:00pm

Interviews will be held on:
Monday, 24th and Tuesday, 25th September 2018

Completed application forms should be returned by email to postbox@stcuthberts.com or posted to:

The Headteacher
St Cuthbert's Catholic High School
Berrys Lane
Sutton
St Helens
WA9 3HE

Thank you for considering St Cuthbert's Catholic High School and we look forward to receiving your application.





**St Cuthbert's
Catholic High School**

Live life in all its fullness

**For more information, please contact
the Headteacher, Mrs Catherine Twist
on 01744 678123**

St Cuthbert's Catholic High School
Berry Lane
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St Cuthbert's Catholic High School